



SMART Goals 4-H Portfolio Worksheet

Draft of Goal:

Manage the 4-H U Committee on Awards for the State 4-H Council.

| | EXAMPLE | YOUR GOAL |
|---|--|-----------|
| Specific <ul style="list-style-type: none"> ○ What is the desired result? (Who, what, when, why and how) | <i>Gain leadership skills with a group Be appointed chair of a 4-H U State Council Committee</i> | |
| Measurable <ul style="list-style-type: none"> ○ How can you quantify (numerically or descriptively) completion? ○ How can you measure progress? | <i>Measurement by completion of a committee check list</i> | |
| Achievable <ul style="list-style-type: none"> ○ What skills are needed? ○ What resources are necessary? ○ How does the environment impact goal achievement? ○ Does the goal require the right amount of effort? | <i>Delegation, organization and communication. Guidance of State 4-H Council Advisor</i> | |
| Relevant <ul style="list-style-type: none"> ○ Is the goal in alignment with the overall mission or strategy? | <i>Yes</i> | |
| Time-bound <ul style="list-style-type: none"> ○ What is the deadline? ○ Is the deadline realistic? | <i>July 1</i> | |

Final Goal:

To execute leadership skills such as delegation, organization and communication as Committee Chair for THE AWARDS committee at 4-H U for State 4-H Council, as measured by the timely completion of a check list with the guidance of an adult advisor.