

Johnson, Nancy D

From: Johnson, Nancy D
Sent: Tuesday, May 30, 2006 10:19 AM
To: . IFAS-4HBR-L
Subject: 4-H Group Youth Enrollment Tips

To: 4-H Agents and Support Staff for Group Youth Enrollment
From: Nancy Johnson, 4-H Youth Development
Re: 4-H Group Youth Enrollment Tips

As the school year winds down, it's time to get Group Youth Enrollment entries into the Blue Ribbon program. Here are some things to keep in mind as you enter your data.

In Florida, **we only enter Projects in Group Youth Enrollment, which must have at least 6 hours of cumulative learning experience**, but there is only 1 entry for a given class doing a particular project, even if they worked on it 6 different dates (6x1hrs= 6 hrs) or had 2 different teachers.

Unlike UNIFAS contacts, Group Youth Enrollment counts the youth doing a particular project only once, even if it was 6 different sessions. The entry should have the actual number of males/females in the class (not a multiple).

"Club" projects are to be recorded on the individual members, not on a Group Youth Enrollment. Click the "Delivery Mode" drop-down arrow to pick the Delivery Mode. You will need to slide down to see School-Age Child Care, which is 4-H After School programs where the youth are not enrolled in formal 4-H clubs. We only use these Delivery Modes on Group Youth Enrollments in Florida:

4-H Special Interest/Short Term Programs (youth already enrolled on the Member/Leader screen are the "Duplicates", new youth get "enrolled" here)

4-H Overnight Camping Programs

4-H Day Camping Program

4-H School Enrichment Program

School-Age Child Care Education Programs

Overnight camp and Day Camp must be entered on a Group Youth Enrollment with the appropriate project code for state-wide consistency in capturing the data. You should enter the Activity code on the individual members (via member query), not the Project code. The Activity code links the youth to the group enrollment project.

In Blue Ribbon, the Group Youth Enrollment is tricky for 4-H School Enrichment classrooms and 4-H After School programs (School Age Child Care) when a class has done more than one project. It works best if you know all of the projects a class did when you enter their data, so you can enter the 2nd, 3rd,... projects with the Unit, Males, and Females as "duplicates". The residence, grade, and race/ethnic info on a group are zeroed out on any projects after the first that a class does (Unit = classroom ~30 youth). We will handle this differently in the new program, you'll indicate the totals for a classroom/group once and just attach all the projects they did as a group.

Nancy

Nancy D. Johnson ph (352) 392-2941 x231
 Univ. of Florida fax (352) 846-0999
 4-H Youth Development
 PO Box 110225
 Gainesville, FL 32611-0225
 web <http://4h.ifas.ufl.edu/4hbr>
 johnsonn@ifas.ufl.edu