



	Outstanding	Excellent	Adequate	Unacceptable
5% <i>Portfolio Components</i>	Portfolio has all the requirements submitted. <i>Application page, Portfolio Section I, II and III. Resume, Narrative,(2) References, opt transcript and financial page</i>	Portfolio missing at least one requirement or did not follow the directions.	Portfolio missing at least one requirement or did not follow the directions.	Portfolio incomplete.
	5	4-3	2-1	0
15% <i>Section I: Current Major Project Summary</i>	At least two (2) SMART goals, related accomplishments and activities to the goals, no grammar or spelling errors.	A least two (2) SMART goals, not related accomplishments and activities to the goals, 1-2 grammar or spelling errors	One goal that <i>is not</i> related to accomplishments and activities, 3-5 grammar or spelling errors.	Goals not clear and does not relate to accomplishments and activities, 6 + grammar or spelling errors.
	15-14	8-6	5-3	2-0
5% <i>Section IIA: 4-H Accomplishments Cumulative</i>	Very involved in project work, in terms of depth and/or variety. Form <i>clearly lists the type of project and a brief description. Clearly explains knowledge and skills gained. Demonstrates growth appropriate for grade/ years in 4-H.No grammar or spelling errors.</i>	Involved in projects, but <i>lacks depth and/or variety. Form lacks details to effectively summarize project. Member explains knowledge and skills gained, but doesn't show growth appropriate for grade /years in 4-H. 1-2 grammar or spelling errors.</i>	Limited project involvement. <i>Table fails to clearly summarize project. Member lists few knowledge and skills gained or doesn't show growth appropriate for grade and years in 4-H. 3-5 grammar or spelling errors.</i>	Member has made no effort to document their accomplishments. 6+ grammar or spelling errors.
	5	4-3	2-1	0
5% <i>Section IIB: 4-H Awards & Honors Cumulative</i>	Significant awards and recognitions are recorded including the contest, award type, level, and premium amount (if applicable). Awards show progression in L, C, D, S, M, N, I levels as appropriate for grade and years in 4-H.	Awards and recognition are included; however, entries <i>lack complete details. Awards show moderate progression. Appropriate for grade and years in 4-H.</i>	<i>Limited awards are recorded; many details incomplete or omitted. Awards show little to no progression. Appropriate for grade and years in 4-H.</i>	No awards recorded.
	5	4-3	2-1	0
10% <i>Section IIC: 4-H Activities & Events Cumulative</i>	Member active in the 4-H program beyond the project. Involvement in various progression from L, C, D, S, N, I levels as appropriate for grade/years in 4-H. No errors	Member shows adequate activity in the 4-H program beyond the project. Member shows adequate progression in L, C, D, S, N, I levels as appropriate for grade and years in 4-H. Entries lack some details.	Member has limited 4-H involvement. <i>Little or no progression is demonstrated through 4-H involvement in activities as appropriate for grade and years in 4-H.</i>	Entries are incomplete.
	10-9	8-6	5-3	2-0
15% <i>Section IID: 4-H Leadership Cumulative</i>	Gives a clear picture of the responsibilities and duties in each 4-H leadership role. Only 4-H leadership roles are included. Shows progression as appropriate for grade and years in 4-H.Guides or teaches others. No Errors.	Involved in 4-H leadership roles, but <i>does not clearly explain the responsibilities and duties of the leadership role. Leadership involvement shows progression as appropriate for grade and years in 4-H.</i>	Member <i>does not make it clear that the activity is a 4-H role. Little or no progression as appropriate for grade and years in 4-H. Does not provide explanation for lack of progression</i>	Not enough leadership listed for age and years in 4-H
	15-14	13-11	10-8	7-0

Adapted from Utah 4-H (<http://utah4h.org>) November 2014. Created by Georgene M. Bender. Reviewed by Becky Bennett, Heather Kent, Stacey Ellison, Sarah Hensley, Travis Shepard, Judy Levings, and Tracy Tesdall.



	Outstanding	Excellent	Adequate	Unacceptable
15% Section IIE: 4-H Citizenship and Community Service Cumulative	Member involved in a variety of 4-H community service or citizenship activities. Provides details to give a clear picture of personal role, activity's purpose, and activity's outcome. Takes initiative to been involved. No errors.	Member involved in some 4-H community service or citizenship activities. Provides little detail or is missing personal role, activity's purpose, and/or activity's outcome. Initiative not very clear. 1-2 grammatical or spelling errors.	Member limited community service/ citizenship activities. Details are not clear of personal role, activity's purpose, and/or activity's outcome. More than 3 grammatical or spelling errors.	Not enough citizenship or community service listed for age and years in 4-H
	15-14	13-11	10-8	7-0
5% Section III: Other Experiences in other organizations, hobbies, interests, extracurricular	Active involvement in non-4-H experiences in school, community, sports, church, or other organizations. Details involvement roles, and recognition. No spelling or grammatical errors.	Lists some non-4-H experiences in school, community, sports, church, or other organizations. 1-2 grammatical or spelling errors.	Lists little or no non-4-H experiences. More than 3 grammatical or spelling errors.	No hobbies or extracurricular activities listed.
	5	4-3	2-1	0
10% Resume Main Categories Name, Address, Objective, Skills, Accomplishments, Skills, Education and Employment (Paid/Volunteer)	Well written, uses the main categories or similar ones. Easy to read. Within 2 pages and skills are clearly identified. No spelling or grammatical errors.	Skills represented are not as clear to the reader. Not all components are included. 1-2 grammatical or spelling errors.	Focus is lacking and difficult to assess skills offered. Missing more than one component. More than 3 grammatical or spelling errors.	Resume missing or poorly written following no structure.
	10-9	8-6	5-3	2-0
15% Narrative 1-3 Pages 10-12pt Font (Times Roman or Arial) Double-Spaced	Narrative follows directions. Narrative shows personal growth and development through 4-H project work for the current year. Highlights leadership and community service involvement. Gives details to demonstrate how 4-H has influenced member's life. Good use of connecting life skills learned. No spelling or grammatical errors.	Narrative follows directions, but is adequate, but slightly lacking in details. Shows some personal growth and development through 4-H project work for the current year. Story does not highlight both leadership and community service involvement. Some connecting of life skills learned. 1-2 spelling or grammatical errors.	Very few or no details are provided regarding project work, leadership, and/or community service. Personal growth and development through 4-H is not evident. No indication of life skills learned. More than 3 spelling or grammatical errors.	Narrative wordy and does not present a clear picture of member's growth and development within their 4-H years.
	15-14	13-11	10-8	7-0
Required, but not scored:	Transcript	References (2)	Financial Page*	*currently only Ruth Milton's scholarship requires it
	Yes No NA	Yes No NA	Yes No NA	